

**COMMITTEE REPORT**  
Student Meeting for Business  
Earlham School of Religion

Please fill out this form for each committee meeting you hold, in order to aid your committee report to Student Meeting for Business and to leave a record for committees in future years. Attach additional sheets, as needed. (We understand that issues which come before the pastoral care team are confidential, and expect the report to reflect that.)

Name of committee:

Date of meeting:

Convener/clerk:

Those present:

What did you discuss?

What decisions did you make, and/or what activities have you planned?

What issues remain outstanding?

If you've allocated any funds, for what purpose and in what amount?

Time, date, and location of your next meeting:

Who will represent you at the next meeting for business?

Please return this form to SMB mailbox in Barclay Center prior to next business meeting