**POSITION DESCRIPTION**

**Director of Contextual Ministry Education and/or**
**Assistant/Associate Professor of Practical Theology**

**General Description:**

Earlham School of Religion (ESR) seeks candidates for a full-time, residential, teaching faculty appointment in contextual ministry education, understood as synonymous with field education and supervised ministry. The appointment begins July 1, 2020.

Teaching and administrative responsibilities may be adjusted to fit the strengths of the successful applicant, but they will likely include the following: oversight of the contextual ministry education program, including the associated year-long course; contributions to formational core courses (Spiritual Formation and Personal Practice; Spiritual Formation and Public Mission; and Diversity, Community, and Conflict), and teaching of Discernment of Call and Gifts. ESR’s contextual placements include both traditional congregational sites as well as non-traditional writing projects, chaplaincy, nonprofit work, and more. Candidates will work with the faculty and the dean to develop appropriate responsibilities of program administration, teaching, and travel to site placements. Workload will include participation in faculty meeting, committee work, and academic advising. Courses will take several forms: 1) traditional, residential, semester-long; 2) online (synchronous or asynchronous); and 3) 2-week intensives.

ESR is a non-creedal seminary of the Religious Society of Friends (Quaker), with roughly half of the student body and multiple faculty coming from other traditions. ESR has about 50 students and is a graduate school of Earlham College, a liberal arts college of about 1,000 students. ESR also works in partnership with Bethany Theological Seminary, a school of similar size serving the Church of the Brethren, another historic peace church.

**Qualifications:**

Qualified candidates will have at least a master’s degree in a relevant subject area and either a formal relationship with, or strong understanding and appreciation of, the Quaker tradition. ESR encourages applicants from underrepresented minority groups. The ideal candidate will also have significant practical and/or ministry experience and demonstrated teaching ability, including experience with online instruction. Successful candidates will also show a willingness to commit to Quaker collective governance, which includes group discernment and consensus decision-making. Candidates should align with ESR’s Mission: Rooted in the Christian Quaker tradition of contemplation that inspires action, Earlham School of Religion prepares theologically diverse students for a pluralistic world. Our curriculum unites spiritual formation, academic study, social engagement, and vital ministry.

Review of applications will begin immediately and will continue until the position is filled. Applicants are strongly encouraged to submit materials prior to March 27, 2020. Please send a letter of application addressing the responsibilities of the position and qualifications of the applicant; a statement on diversity; resume; and the name, position, title, email address and phone number of three professional references in a single PDF or MS Word file to:

Human Resources Office
Earlham College
801 National Road West
Richmond, Indiana 47374-4095
Email: shiprka@earlham.edu
Phone: 765-983-1393
As part of Earlham College, ESR is an Equal Opportunity Employer that seeks applications from candidates who contribute to diversity in terms of race, ethnicity, age, religious affiliation, gender, sexual orientation, gender identity, disability, and veteran status, among other distinctions and contributions. As a College with a Quaker identity, ESR also is eager to solicit applications from members of the Religious Society of Friends (Quakers).

Earlham utilizes E-Verify to confirm employment eligibility for all newly hired employees within the United States.